

How to Apply

The interested applicants may submit online application through the web portal link given on KPL website (<https://kpl.cbtextam.in>) giving complete details of their qualifications and experience on or before last date of submission as mentioned in the advertisement.

Registration to be completed in 8 steps:

Visit recruitment website (<https://kpl.cbtextam.in> or KPL official website)

Step 1: Registration

Click on the **Registration** button and enter the required basic details to register.

Step 2: Login Credentials

After submitting the registration form, the candidate will receive a **Login ID and Password** to proceed further and complete the application form.

Step 3: Fill Basic Details & Select Post

Log in using the provided credentials. Enter the required basic details and select the post you wish to apply for, as per the Advertisement Notice.

Step 4: Education & Work Experience

Enter your educational qualifications and work experience (if applicable) according to the prescribed criteria.

Step 5: Upload Documents

Upload the required documents as per the specified file size and format mentioned in the application form.

Step 6: Preview / Modify Application

Review the application carefully.

- If any corrections are needed, modify the details before final submission.
- If you wish to apply for another post, click on **“Select Another Post”** and proceed accordingly.

Step 7: Final Submission & Payment

After verifying all details, submit the application form and proceed to make the required payment.

Step 8: Print Application Form

After successful submission and payment, print a copy of the completed application form for future reference.

Other General Information & Instructions

- Candidature is liable to be rejected at any stage of the recruitment process if any information provided by the candidate is found to be incorrect.
- Incomplete applications are liable to be rejected.
- All documents uploaded to the portal must be valid and within the prescribed validity during the entire period of this recruitment process.
- Candidates are advised to fill the post judiciously and confirmed eligibility criteria as per the advertisement released by KPL. Candidate should ensure that they are meeting the eligibility criteria before applying for any post.
- KPL would not be responsible for any error or mistake by the candidate.
- KPL will not be responsible for any network problems in submission of online application.